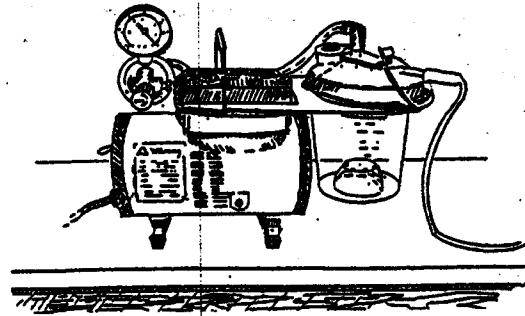




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PATIENT GUIDE IN THE USE OF A SUCTION MACHINE

OPERATING INSTRUCTIONS

1. Place unit on flat sturdy surface.
2. Make sure all connections are secure.
3. Turn unit on to determine if working properly. By putting finger over end of tube from collection jar to patient, gauge will reflect if unit is drawing vacuum.
4. Turn knob on front of regulator clockwise to increase vacuum. Turning counter-clockwise vacuum will decrease.
5. Be sure to observe safe fill line on all collection canisters.
6. If overflow does take place, immediately turn unit off. Empty collection jar.
7. If overflow takes place with the hydrophobic filter in line, filter will flood and cut off vacuum. If filter becomes flooded, **IT MUST BE REPLACED TO CONTINUE WITH SUCTION PROCEDURE.**
8. Always shut unit off at end of suction procedure.
9. Follow directions of your physician for all suctioning procedures.

CLEANING OF EQUIPMENT

1. Make sure unit is unplugged, wipe the exterior surface with alcohol or germicidal dampened cloth.
2. Remove collection jar for cleaning. Clean in hot soapy water, rinse and air dry.
3. If unit has hydrophobic filter, make sure filter is dry and free of debris. Spare filters should always be available as unit will stop suctioning if filter is flooded.
4. All tubing should be changed periodically as needed. All tubing should be rinsed in warm water after use and let hang to dry.
5. Exhaust filter should be replaced periodically.
6. **DO NOT SUBMERGE UNIT IN WATER.**
7. Upon completion of the procedure, work surfaces are to be cleaned and disinfected with bleach. Since spills will be absorbed, the work surface must be cleaned and disinfected immediately with bleach.

SAFETY

1. Do not place or store unit where it can fall or be pulled into a tub or sink.
2. Close supervision is necessary when this unit is used by, on or near children or disabled persons.
3. Never operate this unit if it has a damaged cord or plug.
4. Keep the cord away from heated surfaces.
5. Never block the air openings of this unit or place it on a soft surface, such as a bed or couch, where the air openings may be blocked.
6. Connect this unit to a properly grounded outlet only.
7. If necessary to use an extension cord, use only a 3 wire extension cord that has a three prong grounding plug.
8. Run unit for a few minutes as a check to see if it is operating properly.

PLACE YOUR SUCTION UNIT ON A CLEAN, UNCLUTTERED, FLAT HARD SURFACE



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GASTRIC SUCTION ORIENTATION CHECKLIST

Customer Name: _____ Date: _____

Other Persons Receiving Orientation: _____

Equipment Manufacturer and Serial Number: _____

PRESCRIPTION: You are to use intermittent suction for gastric drainage. Continuous ___ PRN ___

GENERAL

- | | |
|--|--|
| <input type="checkbox"/> Explain 24 hour service | <input type="checkbox"/> Empty the collection bottle when contents reach the "full line" |
| <input type="checkbox"/> Explain how to order supplies | <input type="checkbox"/> Explain the need for proper grounding |
| <input type="checkbox"/> Discard the contents of the collection bottle into the toilet | <input type="checkbox"/> Explain the importance of good, consistent cleaning procedure |

SAFE USE

1. Wash hands before and after suction equipment setup.
2. Assemble collection bottle. Push down on cap to snap lid onto bottle. Place bottle into wire holder.
3. Connect one length of tubing to bacteria filter on the pump and to the vertical fitting on the cap marked "vacuum".
4. Connect another length of tubing to the elbow marked "patient".
5. Make sure the selector switch is in the center "off" position.
6. Plug the line cord into a grounded electrical outlet.
7. Push the selector switch on the front control panel to the desired vacuum range, up for 120 mmHg or down for 90mmHg. The red light within the switch will remain lit indicating the unit is on.
8. During operation, the amber "pump cycle" lamp will blink intermittently to indicate the intermittent pumping action. After 4 or 5 minutes of operation, the selected vacuum level will be reached.
9. Prior to using your pump on a patient, insure the vacuum by submerging the end of the patient tube into a container of water. Aspiration of water into the collection bottle should be noticed.
10. The pump is now ready for use.
11. During patient use, the level of the collected contents within the collection bottle should be frequently checked and emptied.

EQUIPMENT CLEANING

1. As collection bottle becomes full, empty contents into toilet.
2. Once a day, empty collection bottle and wash in soapy water.
3. Rinse the bottle and replace.
4. Twice a week, wash the bottle, lid and tubing in soapy water.
5. Rinse in water then soak in disinfectant solution of 1 part white vinegar and 1 part water for at least 30 minutes. Rinse, dry and reassemble.

The undersigned certifies that he/she has demonstrated how to use the Gastric Suction Machine.

Patient/Caregiver

Cape Medical Supply Representative